Welcome to Midland High School

This handbook is designed to acquaint you with the rules, regulations and procedures used at Midland High School. It will be your guide to available services, your key to personal freedom and responsibility and your outline of acceptable conduct. Read this handbook, familiarize yourself with it and use it to make your stay at MHS both rewarding and enjoyable.

BOARD OF EDUCATION

Mr. Steve Jesse, President
Mr. Mark Leigh
Mr. Dave Streitmatter
Mr. Karl Koehler
Mrs. Jenelle Colvin Secretary
Mr. Pat Strong, Vice President
Mr. Jim Foster

ADMINISTRATION

Mr. Rolf Sivertsen, Superintendent
Mr. Dan Mair, Principal

FOREWORD

We are proud of our school and the many accomplishments of our students and faculty. One of our accomplishments is this student planner. This planner has been designed to help guide you successfully through the 2008-2009 school year. It will provide you with useful school information and is required as a hall pass at Midland High School. As you use this planner daily at Midland High School it will help you with organization, management of time, and communication with teachers and parents. If you lose this planner another one may be purchased for $5.00 from the principal's office. Please share this planner with your parents so they become aware of our school procedures and the many exciting opportunities available.

OUR WEBSITE
www.midland-7.org

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FACULTY MEMBERS

Administration and faculty strongly encourage parental contact. Accordingly, we have included faculty email addresses for the benefit of parents.

FACULTY EMAIL ADDRESSES

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Ms. K. Strong	kstrong@midland-7.org
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Emergency Days

In the case of inclement weather conditions, school cancellation will be announced on the following radio and television stations:

WIRL - 1290	WXCL - 1350
WHOI TV	WLPO- 1220
WIZZ - 1250	WEEK TV 25
WPEO - 1020	WMBD - 1470
TV Channel 31	

Daily Bell Schedule

8:30 - 9:20 a.m.	1st Period
9:23 - 10:10	2nd Period
10:13 - 11:00	3rd Period
11:00 - 11:30	4A Lunch
11:30 - 12:00	4B Lunch
12:00 - 12:30	4C Lunch
12:33 - 1:22	5th Period
1:25 - 2:14	6th Period
2:17 - 3:00 p.m.	7th Period

2:25 Dismissal

12:30 - 1:01 p.m.	5th Period
1:04 - 1:34	6th Period
1:37 – 2:25 p.m.	7th Period

1:00 P.M. Dismissal

8:30 - 9:20 a.m.	1st Period
9:23 - 10:10	2nd Period
10:13 - 11:00	3rd Period
11:00 - 11:30	4A Lunch
11:30 - 12:00	4B Lunch
12:00 - 12:30	4C Lunch
12:33 - 1:00	5th Period

(Note: All students are expected to remain in school for the duration of the entire school day.)

Report Cards
Midland High School will operate on a 9-week/quarterly report card system. Report cards for the 1st nine weeks will be given to the parents/guardians at the Parent/Teacher Conferences. Report cards for 2nd, 3rd, and 4th nine weeks will be issued to the students on the Friday after the end of the 9 weeks. Students with delinquent fines must reimburse the school before the report card is issued. D and/or F reports will be mailed home to parents at the mid-term of each nine-week period.

Honor Roll
Determination for high honor and honor roll will be as follows:

High Honor Roll:	4.6 - 5.0
Honor Roll:	4.2 - 4.5

Make up Policy
Each individual student should consult their classroom teacher to determine make up policy.

Semester Examinations
All teachers are required to give semester exams to students in all classes. The only exceptions are : Seniors who have a B or better average and have 3 or less days of absences per semester (excused or unexcused). Field trips, college days, and hospitalized students are exempt from this policy during the semester

Field trips, 2 college days (3 per year max) for seniors & Juniors, and hospitalized students are exempt from this policy). Students enrolled in AP courses may be required to complete a final exam. Dismissal is at 2:25 p.m. on semester exam dates. There will be no homeroom on these

dates. Any student who has no semester exam in any given period may elect not to be present on school property – excluding co-curricular activities. If a student has a free period between semester exams then the aforementioned student must report to study hall. (For example, if a student has no exam for 1st or 2nd period, but has a semester exam for 3rd and 4th then the student may not arrive at school until the 3rd and 4th hr exams are administered. On the other hand, if a student has an exam 1st and 3rd hr, but no exam 2nd then the student must attend 2nd hr study hall.) Students with semester exams must remain in class for the entire period.

ME Days

Students meeting or exceeding Illinois Learning Standards will be allowed to miss 1 day of school (excused) if they meet or exceed 2 of 3 subjects (reading, science, or math) on the Prairie State Achievement Test. The absence must be prearranged through the Dean's office two days prior to the absence. This policy would not affect the student's ability to be exempt from final exams. Me Days may not be taken two weeks prior to final exams.

Semester Grading

A semester grade is composed of two 9-week grades and a final exam grade. Each 9-week grade will count for 40% of the semester grade, while the semester exam will count for 20% of the semester grade. All grades will be computed on a percentage basis. Thus, the computation will be as follows:

40% + 40% + 20% = 100%

If any two of the three grades which comprise the semester grade are F's, the student will automatically fail the semester. Example: If a student has a B+ for one 9 week grade, an F for the next 9 week grade, and an F for the semester exam, the student will fail the semester. A semester grade is the only grade entered onto a student's permanent record.

Grading Scale

A+	100
A	93-99
A -	90-92
B +	87-89
B	83-86
B -	80-82
C +	77-79
C	73-76
C -	70-72
D +	69
D	66-68
D -	65
F	below 65

ATTENDANCE

Regular attendance at school is mandatory to maintain a good scholastic record and to develop the personal traits that are expected of adults. Students are required to attend class regularly and on time. Parents are urged to have their students in school all day. Doctor or other appointments should be scheduled outside school hours or on school holidays whenever possible. If a student needs to be dismissed early, he/she must bring a note or have his/her parent/guardian notify the attendance office prior to leaving the building. Since attendance and participation directly affect learning, a student's grade is directly affected by his/her attendance.

Excused Absences
Excused absences will be granted for personal illness, serious illness, or death in the family, family emergencies, school-sponsored activities, and pre-arranged absences. For the school to consider an absence excused, one of the following notification methods must be used by the parent/guardian.

1. Telephone call by 10 a.m. on the day of the student's absence
2. A note from the parent/guardian excusing the absence
3. Other methods as arranged between the parent/guardian and the Principal.

If a student is not excused by 10 a.m. on the day of the absence, he/she must secure an admit from the Principal's office prior to 8:30 a.m. on the day of his/her return. If parents have questions regarding their students' attendance records, they may call Midland High School at 463-2095.

Pre-Arranged Absences
Pre-arranged absences are permitted for medical appointments, college visitations, family activities, vacations, or other legitimate purposes. No pre-arranged absence for more than one day will be approved without permission of the Dean of Students. To request a pre-arranged absence a parent/guardian should notify the School Secretary no fewer than two days before the expected date of the absence. All college visitation days must be taken before May 1. Failure to follow the correct procedure of at least two days prior notification for a pre-arranged absence will result in the absence being classified as unexcused.

Integrated Pest Management
It is the policy of this school district to implement and practice Integrated Pest Management (IPM) procedures to control pests in school buildings and minimize the exposure of students, faculty, and staff to pesticides. State law requires public schools to practice IPM.
Pests
It is the policy of this school district to control pests in the school environment. Pests can pose hazards to human health, damage property, and disrupt learning.
Pesticides
It is the policy of this school district to reduce potential exposure to pesticides in the school environment. Exposure to pesticides can pose a health risk to students, staff, and others, which can be minimized by practicing IPM.
Regularly scheduled applications of pesticides are not permitted under the IPM policy.

Integrated Pest Management (IPM)
The Integrated Pest Management program at this school will include the following:
· Regular monitoring to identify pest problems
· Preference for the use of non-chemical control methods to address pest problems
· When necessary, the use of least-hazardous chemical controls after non-chemical controls methods have been applied
· Preventive actions to reduce future pest problems
IPM Coordinator
An appropriate staff member will be designated as the IPM Coordinator. This person will be responsible for overseeing pest control for the district.

Absences for Religious Observances
Students shall be excused from school when they cannot attend classes due to the observance of a religious holiday. The parent/guardian shall notify the Principals' Office two days prior to the date of any intended absence that is due to religious observance. These absences will be considered

excused and not counted toward the excessive attendance rule discussed elsewhere in the handbook.

Illness During The School Day
A student who becomes ill at any time during the school day needs to obtain a pass from his/her classroom teacher prior to going to the principals' office. A student may not go home due to illness without the permission of a parent or guardian (or other adult as listed as the emergency contact on the student information form).

Tardies (Per Semester)
Students who enter class late interrupt the classroom and reduce the learning time available to all students. In order to maximize the time available for learning and to promote the behaviors expected by future employers, students must be on time to class. Students are "tardy" if they are less than ten minutes late to 1st hr and less than 5 minutes late to hours 2-7. Students who are excused by a staff member are not tardy or absent. Tardies are monitored on a semester basis.

The following consequences will be given for tardiness during a semester:

1st & 2nd tardy - teacher student conference.
3rd tardy – after school detention.
4th tardy – after school detention and parent contact.
5th tardy – detention assigned by administration.
6th tardy – 2 hour Saturday detention.
7th tardy – 4 hour Saturday detention.
8th tardy – 4 hour Saturday detention.
9th tardy – may lead to the student receiving a grade reduction in class.

Excessive Absences Per Semester (Excused or Unexcused)
Religious holidays, out-of-school suspensions, field trips, college visits and doctor verified illness will be considered excused and will not be included in this policy of 15 absences. A maximum of five days' absences for a verified death in the students' immediate family will be considered excused and not included in the policy of 15 absences.

7 days of absences	Parents/guardians will be notified by letter.
9 days of absences	Administration will contact the student and parents to discuss absences.
10 days of absences	Parents/guardians will be notified by phone and letter of the following consequences for any further absences. All absences that have been excused by a parent/guardian after the 10th absence will be considered unexcused unless a doctor's note is received excusing each day absent.
11 days of absences	The student may receive a grade reduction in the class.

Excessive Absences Per Nine-Weeks (Excused or Unexcused)

4 days of absences	Administration will contact the student to discuss the absences.
6 days of absences	Parents will be contacted verbally by the principal the consequences for any further absences.
9 days of absences	The student may receive a grade reduction in the class.

Unexcused Absences
Examples of absences that cannot be excused include, but are not limited to:
Shopping trips

Haircut appointments
Errands which could be scheduled when a student is not required to be in school.
Oversleeping
Car trouble
Working
Leaving school without receiving administrative approval.
More than 10 minutes late to class
Teachers reserve the right to not allow students to make up work when unexcused from school.

Truancy
Students will be considered truant if they are absent from school for one or more periods during a school day without prior parent/guardian approval. Any tardy over 10 minutes to any attendance area is considered a class cut or truancy. If a student's truancy is for four or more periods in one day, he/she will be penalized the same as an entire day truancy. Students may not make up daily work when truant from school.

The State of Illinois has very specific laws governing truancy. If students fall into one of the two categories listed below, they and their parent/guardian may be subject to civil or criminal penalties.

Truant Minor
A child to whom supportive services including prevention, diagnostic, intervention and remedial services as well as other school and community services have been provided or have been offered and refused and have failed to result in cessation of chronic truancy.

Chronic or Habitual Truancy
A child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for ten percent or more of the previous 180 regular attendance days is considered a chronic or habitual truant.

For students subject to the compulsory attendance laws, all or part of a day is considered a full day of unexcused absence. Chronic/habitual truancy and truant minors will be referred to the Regional Superintendent's Office for investigation, prosecution, or discipline.

STUDENT INFORMATION

Release of Information
Information may be released without parental consent in connection with an emergency to appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons, provided that the parents are notified as soon as possible of the information released, the date of the release, person, agency, or organization receive the information, and purpose of the release. The record custodian of a school shall transfer the records of a student to another school in which the student has enrolled or intends to enroll upon the request of the record custodian of the other school.

Asbestos Management Plan
The Midland School District has asbestos within the school(s). Our school is required to notify students and parents of the asbestos and the containment annually. As required our buildings were initially inspected for asbestos. Our inspection was conducted on July 11, 12, 13, 1988. The AHERA law requires that a visual surveillance of asbestos containing areas is completed every six months, and a re-inspection conducted every three years. We had our last three-year re-inspection on or before August 28, 2006 and our last Periodic Surveillance was February 18, 2008. The inspection/management plan is available for public view in the district office.

Media Center Regulations

The media center is a supplementary resource center of library and audio-visual materials for students and teachers. It is available for research, reading, studying, etc. Listed below are guidelines to be followed when using the media center:

No materials of any kind should be removed from the media center without first checking them out.
Materials are checked out by scanning an individual student's I.D. card and the resource item to be checked out.
Materials are checked out for a 2-week period, except for reference materials, which may only be checked out overnight.
There will be a charge of $.05 per day for regular materials and a charge of $.25 for reference materials which are not returned on time.
Replacement cost will be charged for lost items.
Students with extremely late fines will not be allowed to check out additional materials.
Students on a teacher pass must return to class by five (5) minutes prior to the end of the period.

The media center director reserves the right to discontinue the use of the media center and its materials to anyone who repeatedly requires discipline or who misuses materials or equipment. For the first offense, the student will be sent back to class or study hall. A detention will be given for the second offense, and the student will lose media center privileges for an extended period.

Midland High School Parking Policy

Parking in lots owned by Midland CUSD #7 is a privilege. Prior to parking in the lot, students must complete a registration application for their vehicle. Vehicle registration is free and may be obtained in the principal's office.

Students applying for parking permits must possess a valid driver's license. Students who are given the privilege of parking in school parking lots must meet all the rules for student parking that the administration makes and announces, including the following:

- Student will not park in staff areas.
- Students will not park in "no parking" areas.
- Students are not allowed to go to their vehicles during school hours, including lunch, unless given permission from the principal.
- Students may not allow other students to use their vehicles when parking on school grounds.
- Students may not have drugs or alcohol in their vehicles.
- Students may not smoke or allow other students to smoke in their vehicles when they are parked on school property.
- Students must not drive recklessly on school property.
- Students must register their vehicles with the school.
- Students must display the student parking permits in the back passenger side window of their vehicles.
- Students must follow all normal school rules when parking their vehicles in school parking areas.
- Midland High School assumes no liability for damaged or stolen vehicles.

Any violation of this parking privilege will result in the revocation of the student's parking permit, the loss of his/her parking privileges and other appropriate disciplinary actions. Any vehicle parked on Midland High School property without displaying a parking sticker is subject to towing or police citation.

Telephone
Students must receive permission from the office staff in order to use the school phone. Calls must be of an emergency nature and should be limited to one or two minutes.

Hallways
Students are not to be in the hallways without a pass during class periods. Loitering in the halls or at lockers is not permitted. Hallways are closed during the lunch periods. All eating in the building should be confined to the cafeteria. Open beverage containers are not allowed in lockers or hallways and will be confiscated. Permission will be granted through the school secretary for students who need to have bottled water for medical reasons.

Study Hall
Study halls are a study time for assigned students. They may work on assignments or read appropriate books, magazines, or other publications. They may not play cards, listen to radios or headphones, or in any way disturb other students.

Cafeteria
Midland High School is a closed campus; therefore students should plan to bring a sack lunch to school or purchase a lunch in the cafeteria. Students are restricted to inside the building from November 1 to March 1 and are not permitted to operate a motor vehicle during lunch periods. The school-operated cafeteria offers an excellent, well-balanced lunch to students and staff. The cafeteria is operated under the Federal Lunch Program with the State and Federal Government reimbursing the school for part of the cost of the meal and furnishing some surplus food. This allows the school to offer a complete lunch tray for a reasonable price. Students may also purchase individual items from an ala Carte line.

Dances
School-sponsored dances are for Midland High School students. A student must have a valid MHS picture I.D. to be admitted. A Midland High School student can invite one visitor per dance. In order to sign up a visitor, a student must complete a visitor request form in the Principal's Office and return it to the office. The deadline for turning in the form is at the end of the school day on the day of the dance. Students are reminded that dances are a privilege and that all school rules and regulations of student conduct are applicable. Any student suspended out-of-school will not be allowed to attend dances during the suspension. Administration reserves the right to exclude any visitor the may be deemed a detriment to the efficient implementation of the dance. Any student attending a school dance must be at least a high school student and not 21 years of age or older.

Computer/Internet Use
Midland High School students have the privilege of using computers and access to the Internet to facilitate educational growth in technology skills, information gathering skills and communication skills. This is a conditional privilege and prior to use, students must sign and agree with the MHS Acceptable Use Policy for technology. Any student who is found in violation of this policy may have his/her computer or Internet privileges suspended or cancelled. In addition, the student may be considered guilty of misconduct and subject to additional disciplinary action by the administration.

Midland High School Internet policy
Internet access is available to students and teachers in the Midland School District #7. The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. The smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the network resources. A violation of any of these provisions will cause termination of

your account and future access could be denied. Your signature on the attached contract is legally binding and indicates that you have read the terms and conditions carefully and understand the significance.

Terms and Conditions:

1. Internet supports research and education in and among academic institutions by providing access to unique resources an the opportunity for collaborative work. The use of your account must be in support of education and research, and consistent with the educational objectives of the Midland School District #7. Transmission of any material in violation of a United States or state regulation is prohibited. This includes but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret. Use for commercial activities by for-profit institutions is generally not acceptable. Use for product advertisement or political lobbying is also prohibited. Illegal activities are strictly prohibited.

2. The use of Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. Based upon the acceptable use guidelines outlined in this document, the system administrators will deem what is inappropriate use and their decision is final. Also, the system administrators may close an account at any time as required. The administration, faculty, and staff may request the system administrator to deny, revoke, or suspend specific user accounts.

3. You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
    - Be polite. Do not write or send abusive messages to others.
    - Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
    - Do not reveal your personal address or phone numbers of students or colleagues.

**Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.

· Your use of Internet should not disrupt the use of the network by other users (e.g. downloading huge files during prime time, and/or sending mass e-mail messages).

· All communications and information accessible via the network should be assumed to be private property.

4. Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the network you must notify a system administrator. Do not demonstrate the problem to other users. Do not use another individual's account. Do not give your password to any other individual. Attempts to login as any other user will result in cancellation of user privileges. Attempts to login as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the network.

5. Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy another user's data, network, or Internet. This includes, but is not limited to, the uploading or creation of computer viruses.

6. All terms and conditions as stated in this document are applicable to the Midland School District #7. These terms and conditions reflect the entire agreement of the

parties and supersede all prior oral or written agreements and understandings of the parties. These terms and conditions shall be governed and interpreted in accordance with the laws of the State of Illinois, United States of America.

Midland School District #7 Internet Safety Policy

The Internet offers vast, diverse, and unique resources. The District's goal in providing this service is to promote education excellence by facilitating resource sharing, innovation, and communication. With this educational opportunity also comes responsibility. With all the great educational opportunities the Internet has to offer also comes the reality that the Internet is used to provide information that is not appropriate for school age children. So Internet filtering has a very high priority in our district. Our St. Bernard filtering appliance, filters all Internet traffic coming into our buildings, and will not allow inappropriate material to pass through.

Examples of inappropriate material filtered:

- pornography, web mail, chat rooms, online gambling, online auctions, the making of weapons, hacking, computer spyware and viruses, and software downloads.

In addition:

- It is also the policy of the District not to disclose student personal information on the District website.
- All students must have a signed Internet acceptable user policy on file before they are allowed to use the districts Internet resources.
- All high school students must have a Midland School District Internet License before they are allowed to use the districts Internet resources.
- High school students must display their Internet License at the computer station they are using to access the Internet. (If a student does not have their license with them, they are not to be allowed to use the Internet)
- A member of the teaching staff must supervise students using the Internet. (100% of the time)
- A student, who does not have a signed Internet acceptable user policy on file and or does not have their Internet License, cannot use or ***view*** the Internet. (This means do not allow these students to view a screen of another student who is on the Internet) Even though they are not physically controlling that computer they are still accessing the Internet.

Curriculum Review

Curriculum content may contain certain topics/activities that a parent may find objectionable, and the pupil shall not be required to take that portion of the course if the parent submits a written objection, i.e.

Recognizing and avoiding sexual abuse
Activities/courses based on religious beliefs (co-ed PE, etc.)
Sex education/ family life courses

Parents may review textbooks and preview films or videos. Please contact the teacher, principal, or counselor to schedule such a preview.

Graduation

To graduate from Midland High School, students must meet graduation requirements as set by the Illinois State Board of Education and District 7 Board of Education. The requirements for each graduating class are listed in the curriculum handbook.

Only students who complete all graduation requirements prior to the commencement ceremony will be allowed to participate in the ceremony. In the case of documented extended illness, serious accident, or some other unique circumstance involving a student during his/her senior year, the principal may allow an exception to the above.

Early Graduation
Graduation in less than the full eight semesters will be considered by the Board of Education after consultation among the student, parent/legal guardian, and school officials. In every instance, graduation requirements must be met. It is the responsibility of the student to notify the Guidance Counselor and Principal by February of his/her Junior year, if the student plans to graduate mid-term during his/her Senior year. Notification must be in writing and signed by both the student and his/her parent or legal guardian.

Grade Classification
Midland High School has established a Grade Classification Policy.
Guidelines are as follows:

Sophomore	3rd semester of attendance and 4 ½ academic credits
Junior	5th semester of attendance and 9 academic credits
Senior	7th semester of attendance and 14 academic credits

Assemblies, Programs, or Athletic Contests
All students are expected to behave appropriately when participating in a large group experience. Students must demonstrate hospitality and respect for visiting team members, officials, actors and/or guest presenters at all times. Good sportsmanship is expected at all times. Any student involved in adverse behavior will be ejected from the activity immediately. Additional disciplinary action will follow.

Student Messages
School resources prevent the unnecessary interruption of classes for student messages and delivery of personal items. Please do not telephone your student during school hours unless there is an extreme emergency. An effort will be made to deliver emergency messages ONLY.

Field Trips
Student attending school sponsored field trips are governed by school regulations and behavior expectations. Prior to attending field trips parents must complete a parent approval form. Overnight field trips require board of education approval. Field trips will not be scheduled two weeks prior to finals. Field trips are a privilege and student attendance is subject to administrative discretion.

Drivers Education
Students must be at least 15 years of age and have successfully completed eight classes over the previous two semesters in order to enroll in Driver Education. Students are scheduled for behind-the-wheel training during their study hall periods.

Lockers
The principal or his designee may conduct a search of the school physical plant including students' lockers. The assignment and use of a locker is made subject to the discretion of the school administration. The administration has the right to inspect a student's locker at any time. The school is not liable for losses incurred from lockers. Students are responsible for cleaning of hall and gym lockers. Students should not share their combination with anyone. All book bags are to be kept in lockers.

Prom
Attending the Prom is a privilege that is afforded to students that have been responsible students throughout the year. Any student suspended from school or assigned to Saturday detentions on two or more occasions may lose the privilege of attending the Prom and/or other MHS sponsored dances. In addition, students may not invite a guest who is 21 or older. Students will not be allowed to attend the prom if one or more of the following conditions apply at the time of the prom:

- The student is suspended out-of-school and/or is assigned to Saturday detentions on five or more occasions.
- The student has dropped out during the school year.
- The student doesn't have at least junior standing in high school or attending with a date who has at least junior level standing.

Schedule Change Policy
Students may initiate changes at the beginning of the first semester during the initial 5 student attendance days as stipulated by the official school calendar, and at the beginning of second semester during the initial 3 student attendance days. It is expected that these changes will be minimal.

After the initial five day or three day period as outlined above, and for an additional 5 student attendance days as stipulated by the school calendar, students may elect to drop a course and enter study hall as long as the student is still taking 4 academic classes and PE. Students dropping a course after the periods of time as defined above will be issued a grade of F for the quarter and semester and no credit for the course. The grade of F will be calculated into the current and cumulative grade point average.

Schedule changes in tracked courses may be made by teacher recommendation and approval through the first or third quarters. These curricular areas include English, science, math, and social studies. Recommendation and approval must be given by both the sending and receiving teacher.

Students with physical injuries affecting successful completion of certain courses such as physical education and keyboarding, may be dropped from the class by teacher recommendation and approval. These students will be placed in study hall for the remainder of the semester with no grade or credit given.
Course schedules of students enrolled in special education programs may be changed at any time in accordance with individual education plans.

Search and Seizure
The U.S. Supreme Court decision in the case of New Jersey versus T.L.O. on January 15, 1985, stated that school administrators have the right to search a student and his/her personal items (purses, billfolds, jackets, pockets, lockers, cars, etc.) if the have "reasonable suspicion" that the student has something prohibited by law, school board policy, or school regulations.

The search is not a violation of the students' constitutional right to privacy in school when there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating the law or the rules of the school.

The school's right to search is granted to school officials in order to protect the health, safety and general welfare of the students and staff. Police assistance may be requested.
Student Parent Notification of Rights
Midland High School is in compliance with the following legislative directives:

Federal Rights and Privacy Act

1. Students/Parents have the right to Inspect and copy any information contained in either the permanent or temporary record.
Challenge the contents of either record.
Receive copies of either record.
Students or parents who wish to view their permanent/temporary records must contact the principal or guidance counselor to make the necessary arrangements.

2. The following is public information unless the student/parent requests that it not be released.
Student's name and address, grade level, birth date, and birth place.
Parent's names and addresses.
Record of school activities and athletics.
Student's major field of study.
Period of attendance.

Challenge Procedure

Parents shall have the right to insert in their child's school student record a statement of reasonable length setting forth their position on any disputed information contained in that record. The school shall include a copy of such statement in any subsequent dissemination of the information in dispute.

Parents shall have the right to challenge an entry exclusive of grades in the school student records on the basis of accuracy, relevance, and/or propriety.

The parent may request a challenge hearing or a qualified student provided the request is made in writing of the proper school official. The hearing request must state specifically what entry is to be challenged. Hearings may be for temporary or permanent records.

The hearing format is as follows:

1. An initial informal conference with the parents, within 15 school days of receipt of the request for a hearing.

2. If the challenge is not resolved by the informal conference, formal procedures shall be initiated.

3. The school shall appoint a hearing officer, who shall not be employed in the attendance center in which the student is enrolled.

4. The hearing officer shall conduct a hearing within a reasonable time, but no later than 15 days after the informal conference, unless the parents and school officials agree upon an extension of time. The hearing officer shall notify parents and school officials of the time and place of the hearing.

5. At the hearing each party shall have their rights outlined. (see Art. 50-7, (b) (1) through (4).

6. A tape recorder or a court reporter shall make a verbatim record of the hearing. Either party in the event of an appeal of the hearing officer's decision may prepare a typewritten transcript. However, a typewritten transcript is not required in an appeal.

The decision of the hearing shall be transmitted immediately to the parents and school district. It shall be based solely on the information presented at the hearing and shall be one of the following:

1. To retain the challenged contents of the student record.
2. To remove the challenged contents of the student record.

3. To change, clarify or add to the challenged contents of the student record.

Grievance Procedure

The following grievance procedure can be used by students and staff to resolve Title IX, Title VI, and Section 504 complaints. A grievance is a difference of opinion raised by a student or group of students involving: (1) the meaning, interpretation or application of established policies; (2) difference of treatment; or (3) application of the legal requirements of civil rights legislation. This process in not intended to limit the option of the district and a grievant(s) to resolve any grievance mutually and informally. Hearings and conferences under this procedure shall be conducted at a time and place, which will afford a fair and equitable opportunity for all persons. Due process shall exist throughout the procedure with the right to: (1) representation; (2) present witnesses and evidence; (3) confidentiality; (4) review relevant records; and (5) proceed without harassment and/or retaliation.

Step 1

The student(s) and other parent(s) should discuss the matter with the person(s) directly responsible for the grievance issue within fourteen (14) days of the time when a reasonably alert person should have been aware of the event giving rise to a grievance. An oral response must be made within five (5) days.

Step 2

If the problem is not resolved, the grievance should be referred informally to Mr. Dan Mair, Principal. A meeting must be held within five (5) days from notification of referral and an oral response made within five (5) days.

Step 3

If the grievance is still not resolved, it should be submitted in writing within ten (10) days to: Mr. Rolf Sivertsen, Superintendent. A meeting must be held within five (5) days from notification of referral and an oral response made within five (5) days.

Visitors

The school policy is to accept only those visitors who have legitimate business at the school. Visitors must register in the Principal's Office. Parents are always welcome. Students are discouraged from bringing other student visitors to school: however, if a student is visiting your home and he/she wishes to visit our school, a visitor pass may be issued. All student visitors must have a signed note from their school of attendance allowing them not to be in school on the day of the visitation. This note must include the school telephone number and contact person at the school. Prior to the day of attendance, a student must have each of his/her teachers sign a visitor request form to attend classes. Visitor request forms are available in the Principal's office.

NOTICE TO PARENTS REQUIRED BY THE NO CHILD LEFT BEHIND ACT OF 2001

Midland High School is a school that receives Federal Title I money. Parents may make a written request for information regarding the professional qualifications of their student(s) teachers and any paraprofessionals that provide services to their student(s). The District will provide the following information if requested: 1) Whether the teacher(s) meet state qualifications and licensing criteria for the grade level and subjects taught; 2) Whether the teacher(s) is teaching under emergency or other provisional status; 3) The teacher(s) baccalaureate degree major and any other graduate certifications or degrees; and/or 4) Whether paraprofessionals provide services to the student and, if so, their qualifications.

PHILOSOPHY OF DISCIPLINE

Midland High School, as an educational institution created by a democratic state, has an obligation to provide living experiences in the basic theories of democracy. Emphasis upon individual student

responsibility for both learning and behavior is essential. It is also essential that rules and regulations imperative in governing the relationship between the school and its members be communicated in clear, concise policies.
The provisions of this handbook are not to be considered as irrevocable contractual commitments between the school and the student. Rather, the provisions reflect the current status of the rules, practices and procedures as currently practice and are subject to change.

Discipline Code
The following code is a guideline the MHS administration will follow in maintaining discipline in the school and at school-sponsored activities. Students and parents are reminded, however, that the code is merely a guideline and that school personnel are responsible for discouraging gross disobedience, misconduct, or behavior that materially and substantially disrupts the educational process. Unusual situations during the school year will be handled promptly by school officials with consequences that are warranted by the behavior.

Students are advised that school rules and regulations apply to all activities, including attendance at home/away contests, field trips, and during school hours on or off school grounds. Students are also advised that misconduct and gross disobedience will be addressed as disciplinary matters if they occur immediately before or after the school day or at school functions on school grounds, on school buses, on any District 7 property, or on property adjacent to these areas (e.g. sidewalks, streets, neighboring property). Rules governing student conduct toward staff and property apply at all times, on or off school property.

Students shall demonstrate behavior consistent with the standards of good citizenship in a democratic society. Students shall be expected to use accepted patterns of courtesy and decency, respect the rights of others, to abide by state and district attendance regulations, and to comply with building guidelines. Should a student violate these norms of behavior, staff members may take disciplinary action in attempt to modify the student's behavior. In taking disciplinary action, staff members shall exercise their best professional judgment and shall observe applicable laws and regulations. Disciplinary action shall be applied in a consistent and nondiscriminatory manner. Corporal punishment shall not be utilized as a disciplinary measure. If a student acts in an unacceptable manner, a behavior referral may be sent to the Deans' Office. This report includes a description of the behavior and what has been done by the teacher in an attempt to correct the problem.

NOTE: The school reserves the right to modify the behavior expectations and consequence guidelines contained in this at any time and as individual situations warrant such action.

EXPLANATION OF CONSEQUENCES

Detention
Detentions are given for minor infractions. Detentions issued by classroom teachers should be served with that classroom teacher. Failure to serve a classroom detention will result in a discipline referral for insubordination.

One Hour Detention
One hour detentions are assigned by the high school administration for repeated minor infractions so that the student has a chance to change his/her behavior before more severe discipline steps are taken. Failure to serve a one-hour detention will result in a Saturday detention. One-hour detentions will be served after school on Tuesday or Thursday from 3:30 to 4:30 p.m.

Saturday Detention
Saturday detention is an alternative to out-of-school detention suspension for Level II or Level III offenses or when individual policy indicates. Saturday detentions may also be assigned for tardiness, truancy, and other discipline situations. Transportation will not be provided by the school

district. Saturday detentions will be held on Saturdays as designated by the dean from 8:00 a.m. to 12:00 p.m.

2 hour of Saturday detention (8:00 a.m. to 10:00 a.m.)

4 hour of Saturday detention (8:00 a.m. to 12:00 p.m.) = 1 day OSS

Students failing to serve a detention will be suspended out of school as arranged by the dean of students. Only family emergencies and student's illness will be excused. If a student is going to miss Saturday detention for the reason listed above, the parent or guardian must call the principal's office at 463-2095 prior to 8 a.m. on the date of the detention.

A student involved in a MHS co-curricular activity cannot participate in the activity until the Saturday detention has been served.

Saturday detentions will be supervised. All school rules apply. Sleeping is not allowed. The student must bring homework or other educational reading. Any student who commits an infraction during Saturday detention can be sent home immediately and will forfeit all time served that day. If the Saturday detention assignment is not completed and the student was originally assigned an out-of-school suspension, the student will be suspended out of school.

Out-of-School Suspension (OSS)
Out-of-school suspension is when a student is temporarily suspended from MHS for a period of one to ten days. Students placed on OSS will receive a "0" for all daily classroom activities, assignment, and quizzes. However, papers due and major exams can be made up at the teacher's convenience. When a student is given an out-of-school suspension, that student will be suspended from the entire school program and its environment. The student will not be permitted to attend class, to be in the building, on school grounds, in the area of the school, or to participate in any co-curricular or interscholastic school-sponsored function.
The law gives the community, through its school board, the right to exclude certain students from school. These students are recommended for expulsion to the board of education by the administration when it is determined that every effort and avenue to solving the student's problem has been exhausted without positive results or potential success. Students may also be expelled for specific acts of gross misconduct.

Due Process Procedures
Students and their parents/guardians have the right to request a hearing related to any disciplinary decision, including suspensions or bus suspensions. A hearing may be requested for the following reasons:

1. The student and his/her parent or guardian wish to contest the facts which lead to the disciplinary action.
2. The student and his/.her parent or guardian wish to contest the appropriateness of the sanction imposed by the disciplinary authority.
3. The student and his/her parent or guardian allege prejudice or unfairness on the part of the school district official responsible for the discipline.

4. If the student and her/his parent or guardian desire a hearing, they should contact the Principal. Parents/guardians always have the right to request a stricter penalty for school infractions by their student.

Disciplinary Guidelines
The Board of Education identifies the following offenses as unacceptable student behavior and stipulates actions for each. However, other behaviors may be considered unacceptable when, in the discretion of the administration or the dean, such action disrupts school climate. Actions

provide for progressive discipline for the chronic abuser of the same rule or for varying degrees of severity of the particular offense.

DISCIPLINE LEVELS

Level I Offenses

These offenses call for suspension, after school or Saturday detentions.

1. Rudeness to staff member
2. Excessive display of affection
3. Failure to act responsibly in class, halls, etc.
4. Minor violations of classroom or school discipline policies
5. Tardies
6. Truancy
7. Failure to carry or produce a school I.D.
8. Student in restricted areas without a pass (parking lot).
9. Students without a hall/washroom pass
10. Card playing (non gambling)
11. Throwing snow
12. Use of profanity
13. Unauthorized us of an electronic signaling device (cell phone or pager, PDA Etc.)
14. Off campus between periods.
15. Violation of attendance policies.
16. Possession of open beverage containers.
17. Cafeteria misbehavior/failure to clean up area (clean-up assignment and loss of cafeteria privileges).
18. Sexual harassment or same sex harassment
19. Racial, ethnic, sexual slurs
20. Computer/Internet misuse
21. Possession of a laser pen (confiscation of the pen) If the laser pen is used in a dangerous manner or as a weapon, it will be considered a Level IV.

Level II Offenses

These offenses call for an automatic suspension of 1 to 4 days.

1. Repeated Level I offenses.
2. Verbal abuse to staff members (profanity, obscenities)
3. Failure to follow directives (insubordination)
4. Forgery (falsifying passes, grades, parent telephone calls, etc.)
5. Disrespect for staff on of off campus
6. Misconduct – Any action that affects the orderly operation of the school or occurs in the community during school hours
7. Includes but not limited to:
8. Vulgar actions/speech
9. Fighting
10. Minor vandalism/graffiti (plus restitution and clean-up)
11. Minor theft (plus restitution)
12. Failure to serve detentions
13. Failure to identify self
14. Contests for money, gambling
15. Riding, sitting in or driving a motor vehicle during the school day, without approval.
16. Smoking off campus during a school day.
17. Smoking/possession of tobacco products.
18. Physical/verbal harassment
19. Computer/Internet Misuse
20. Violation of items 1 or 2 in paragraph three of “Gangs and Gang Activity.”

Level III Offenses

These offenses call for an automatic suspension of 5 to 9 days:

1. Repeated Level II offenses
2. Reckless driving/parking lot violation- (driving that may endanger the lives of others may be a Level III or Level IV offense). Consequences may include the loss of driving privileges.
3. Fighting and resisting intervention.
4. Assault/battery
5. Major vandalism/graffiti (plus restitution and clean-up)
6. Major theft (plus restitution)
7. Threatening a staff member.
8. Tampering with fire extinguishers or other safety and health equipment
9. Extortion
10. Initiation

Level IV Offenses

These major offenses call for an automatic 10-day suspension with review by the high school administration for possible expulsion recommendation:

1. Repeated Level II offenses
2. Gross disobedience or misconduct
3. False fire alarm (and payment of $300 or current fire department rate)
4. Bomb threat
5. Dangerous acts which may affect the health and safety of self or others
6. Possession, use or being under the influence of an alcoholic beverage, drug, drug paraphernalia and/or look-alike drug at any time in the building, on school grounds, in a school locker, on school buses or at school-sponsored activities. Students found in violation of this rule for a first time will be automatically suspended out of school for 10 days. The suspension may be reduced to 3 days if the student enrolls in and completes a community-based substance abuse program approved by the principal. Students found in violation of this rule for a second time will be suspended for 10 days and recommended for expulsion.
7. Distribution or participation in a transfer of alcohol, drugs or a drug-related substance and/or look-a-like.
8. Felonious acts.
9. Physical attack or attempted attack of a staff member.
10. Possession on person or in locker of any fireworks, firearm, look-alike weapon, knife, non-lethal noxious gas, or other hazardous or disruptive items. Violation of the weapon policy will result in an automatic 10-day suspension and a recommendation to the Board of Education for expulsion from school.
11. Arson
12. Gang policy: Violation of item 3 in paragraph three for "Gangs and Gang Activity" policy or any second violation of the "Gangs and Gang Activity" policy.
13. Disorderly conduct, including any verbal or written threats that may affect the health and safety of self or others or significantly disrupt the normal operation of the school. An evaluation of the student by a psychiatrist or other qualified mental health examiner that indicates the student does not present a threat to himself or others may be required by the school administration before the student is allowed to return to school. Upon receipt of the evaluation results, the school administration may reduce the total number of days of the suspension to not less than three. The cost of such an evaluation is the responsibility of the parent/guardian.

Academic Honesty

Students are expected to demonstrate honesty and integrity while in attendance at school. Each student is expected to do his or her own work. This includes test taking, homework, class assignments and the original creation of essays, compositions, term papers, and scientific research. All work submitted by students should be a true reflection of a student's own effort and ability. Academic dishonesty or cheating will result in (1) an academic penalty to be administered

at the discretion of the teacher, (2) an appropriate disciplinary penalty, if any handbook violations occur, to be administered by the dean, and (3) co-curricular penalties when co-curricular penalties when co-curricular guidelines are violated.

Tobacco Products (Use or Possession)
Includes but is not limited to snuff, chewing tobacco, cigarettes or cigars.

1st offense	A 3 day suspension or Saturday detention option and parent contact
2nd offense	A 5 day suspension or Saturday detention option and parent contact
3rd offense	A 10 day suspension with review by the board for possible expulsion

Weapons At School
Illinois State Law, P.A. 89-371 of the Illinois School Code, requires students to be recommended to the board of education for expulsion if they are determined to be in possession of any items considered to be a weapon or a weapon "look-alike" at any school sponsored activity. "Weapon" is defined by the as "any object which may be used to cause bodily harm." The law includes, but is not limited to, knives, guns, brass knuckles, billy clubs, and objects such baseball bats, pipes, bottles, locks, sticks, pencils, and pens which are used in an attempt to cause bodily harm. Any student in possession of weapons, regardless of the reasons for having them and regardless of their size or perceived potential for harm, will be suspended for 10 days and recommended to the board of education for expulsion. The law allows the board of education to expel a student for a period of time not to exceed two calendar years. The board of education will determine the appropriate disciplinary action for each case. No student should bring to school anything which may endanger the safety of others or put themselves at risk of being expelled. Midland High School and CUSD #7 will strictly enforce this law.

Gangs and Gang Activity
It is the school's responsibility to maintain a safe and disruption-free school environment. The School Code of Illinois (Ill. Rev. Stat. Ch. 122, par. 31-1 through 31-4) provides that "any public school fraternity, sorority, or secret society is inimical to the public good".

The visibility of gangs and gang-related activities in the school setting causes a substantial disruption of and/or materially interferes with school and school activities of this district. Gangs and gang-relate activities are prohibited on school property, at school-affiliated activities, or property adjacent to school property.

"Gang" as used in this policy shall mean two or more individuals who associate with each other primarily for criminal, disruptive and/or other activities prohibited by law and/or by the district's rules and regulations. Such activities may include, but are not limited to, intimidating, harassing, threatening or inflicting physical violence on any person, committing illegal acts and violating school rules.

No student on or about school property or at any school activity:

1. Shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign, tattoo or other items which is evidence of membership or affiliation in any gang.
2. Shall communicate, either verbally or non-verbally (gestures, handshakes, or affiliation in a gang).
3. Shall commit any act which furthers gang activity, including but not limited to:
4. Soliciting others for membership in any gangs or distributing gang-related literature.
5. Requesting any person to pay protection or otherwise intimidating or threatening any person.
6. Intimidating or harassing any person for the purpose of gang recruitment or gang retaliation.
7. Drawing of gang-related graffiti on school building, equipment or property.
8. Inciting other students to act with physical violence upon any other person.
9. Committing any other illegal act or other violation of school district policies.

Gang Policy Violations

Any student violating items 1 or 2 of paragraph three of this policy will be required to:

- Surrender to school officials any material or item alleged to violate this policy.
- Attend a parent/guardian conference with school officials. A representative of local law enforcement may also be included in this meeting.
- Sign a contract clearly stating consequences for any further violation of the policy.
- Serve an out-of-school suspension.

Any second violation of the policy shall subject the student to an automatic 10-day suspension with recommendation for expulsion in accordance with the requirements of section 5/10-22.6 of the Illinois School Code. A student violating item 3 of paragraph three of the policy shall be subject to an automatic ten-day out-of-school suspension and a recommendation for expulsion in accord with the requirements of Section 5/10-22.6 of Illinois School Code.

Substance Abuse

Unless medically prescribed, the use of controlled substances (drugs) and alcohol is detrimental to the health and well-being of students, disrupts the proper conduct of school curricular and co-curricular activities, interferes with the education of the user and is absolutely prohibited. This use includes transfer to other students, being under the influence, consumption of, or possession, whether in a student's locker, clothing, car, knapsack, or otherwise. Policies and procedures pertaining to the use of controlled substances (drugs) and alcohol extends to all school-sponsored and related activities and all other co-curricular activities, whether held before or after school, in the evenings or on weekends.

If a student is found to be illicitly using, possessing or distributing drugs, look-alike drugs, alcohol and/or drug paraphernalia in violation of this policy the student will be subject to the following discipline measures:

The principal or designee will notify the student, parents, counselor, appropriate law enforcement agency and superintendent of the violation. Possible consequences will be discussed with student and parents.
When the prohibited use does not involve transfer of drugs or alcohol by the violator to other students, the following consequences will apply:

The first instance of prohibited use will result in a ten-(10) day out-of-school suspension and a possible recommendation for expulsion. If the student enrolls in and completes a community-based substance abuse program approved by the principal, the suspension will be reduced to three (3) days. Parents will be strongly encouraged to attend. In addition, the student will be required to sign a contract promising not to violate the substance abuse policy while a student at Midland High School.

The second instance of prohibited use will result in a ten-(10) day out-of-school suspension and a recommendation for expulsion by the principal. When the Prohibited use involves a transfer of drugs, look-a-like drugs or alcohol by one student to another, the following steps will be taken and will apply to all involved in the transfer:

When the Prohibited use involves a transfer of drugs, look-a-like drugs or alcohol by one student to another, the following steps will be taken and will apply to all involved in the transfer:

The first instance involving a transfer will result in a ten (10) day out-of-school suspension and a recommendation for expulsion by the principal. If the school board decides to expel the student, the expulsion may be waived by the board if the student attends a community-based substance abuse program which is approved by the principal. Parents will be strongly encouraged to attend. Any further instance involving transfer will result in a ten (10) day out-of-school suspension and a

recommendation for expulsion.
If an instance of transfer occurs after a student has been penalized for using a prohibited substance, step two of the transfer guideline (recommendation for expulsion) shall apply. If the principal or designee determines that extraordinary, mitigating or aggravating circumstances are present, the prescribed penalty may be varied.
Penalties for violation of the alcohol and/or drug abuse policy are cumulative during grades 9 through 12.

Bus Rules and Regulations
In order to provide a safe and healthy environment for all students District 7 has provided bus policies. When a student misbehaves on the bus, the school bus incident report from will be completed by the transportation coordinator and copies will be sent to the parent and building principal. The following regulations will be used:

1. For fighting, the student will be removed from the bus for 3 to 5 days for the first offense and from 6 to 10 days for the second and third offense.
2. For non-fighting problems, the student will receive a warning, will be involved in a conference with the building principal or designee.
3. For the second offense, the student will be removed from the bus from 3 to 5 days and the parent will be notified by the Dean or building principal.
4. For the third offense the student will be removed from the bus for 6 to 10 days and the parent will be notified by the building principal.
5. A fourth or subsequent offense will result in being removed from the bus for a minimum of 10 days, and the parent will be notified by the principal or Dean that the student may be excluded from the bus for the remainder of the school year.

At any time, the student can be excluded from the bus for the remainder of the school year for gross misconduct, health, or safety issues. If necessary, punishment may carry over to the next academic year.

Alcohol and Drugs
Possessing, using, being under the influence, or attempting to transfer to others any alcohol, drug-related substances, look-a-like, unauthorized prescription medications, and unauthorized over-the-counter medicines or apparatus or paraphernalia designed or intended for smoking, inhaling, injecting or ingesting any illegal substance is strictly prohibited. Violation of this policy will result in a suspension from school and possible expulsion. The appropriate police authorities will be notified.

Discrimination
The right of a student to participate fully in classroom instruction and extracurricular activities shall not be abridged or impaired because of age, sex, race, religion, national origin, pregnancy, parenthood, marriage, disability or for any other reason not related to his/her individual capabilities. Racial/sexual name-calling or slurs are not acceptable and will not be tolerated. Students who believe they have been discriminated against, or their parents, should contact their counselor to initiate a complaint.

Displays of Affection
Displays of affection are quite common and acceptable to a certain point. Students are expected to conduct themselves with taste and respect for themselves and others in these relationships. Public demonstrations of kissing, embracing and intimate contact are embarrassing to others and show little respect for the reputation of the partner involved.

Dress and Grooming
Students' dress and grooming are regulated by health and safety factors. In keeping with a positive atmosphere for learning, students are expected to be clean and neat while in school or at

school functions. No student may wear any clothing that would present a material or substantial disruption to the building. In addition, a student's appearance must not be indecent or disruptive to the orderly learning environment of the school (all students must be covered from shoulder to mid thigh - thigh measured by placing arms to side with fingertips above bottom of shorts). Students are prohibited from wearing pants with holes or slits above mid-thigh. Clothing or jewelry with protruding objects that could be used as a weapon will not be allowed. Wallet chains will be confiscated for safety reasons. In addition, items of clothing which could be construed as depicting or promoting illegal, immoral, or obscene acts including, but not limited to, items which depict or refer to sex, drugs, tobacco products, alcohol, gangs, vulgar inferences or obscenities will not be allowed. Dress-up days will be permitted when they are initiated by authorized student action and approved by the administration of the school. No spaghetti straps or short shorts are to be worn at any time. Students must not wear clothing that contains holes. In addition, bare midriffs are not to be displayed at any time as well.

Eating in the Building
All eating in the building should be confined to the cafeteria. Open beverage containers are not allowed in lockers or hallways and will be confiscated. Permission will be granted, through a physician's note, for students who need to have bottled water for medical reasons.

Fighting
Any student involved in a fight in school or anywhere on school district property will be suspended from school for a period not to exceed ten (10) school days. If an aggressor cannot be determined by the principal, both students will be suspended from school. The police will be notified of any incident. Charges will be filed with the police for any second fighting incident or any gang-related fighting incident. Any action taken by the school will not limit the right of parents or students to file appropriate charges against other students if they believe an assault or battery has occurred.

Forgery
Forgery of passes, other school documents or notes and/or phone calls from parents is never acceptable. The penalty for forgery can range to an out-of-school suspension.

Gambling
Contests for money, gambling and card playing are prohibited by state law and are not allowed on school grounds.

Gang Activity
We have declared Midland High School a gang-free zone, and therefore, strong anti-gang policies have been implemented.

Aggressive Behavior - Bullying
The Board of Education has determined that a safe school environment facilitates learning. Accordingly, it is the policy of this Board of Education that aggressive behavior of students of the District shall not be permitted.

Aggressive behavior is defined as:
Any behavior that may cause physical or emotional harm to someone else and/or urging other students to engage in such conduct. Prohibited aggressive behavior includes, without limitation, the use of violence, force, noise, coercion, threats, intimidation, fear, bullying, or other comparable conduct.

The main types of aggressive behaviors are:
Physical (hitting, kicking, grabbing, spitting, etc.)
Verbal (name calling, racist remarks, etc.)
Indirect (spreading rumors, wearing or possessing items depicting or implying hatred or prejudice, etc.)

Grounds for disciplinary action apply whenever the student's prohibited aggressive behavior is reasonably related to school or school activities, including, but not limited to:

- On school grounds before, during, or after school hours or at any other time when the school is being used by a school group;
- Off school grounds at a school-sponsored activity, or event, or any activity or event which bears a reasonable relationship to school;
- Traveling to or from school or a school activity, function, or event; or
  Anywhere, if the aggressive behavior may reasonably be considered to be a threat or an attempted intimidation of a student, visitor, or staff member or an interference with school purposes or an educational function.

Students who are the victims of aggressive behavior, as stated in this policy, at anytime by anyone are encouraged to notify any school district employee who in turn, reports the alleged incident to a building Administrator.

When there is substantial evidence of violation of this policy, the administration and/or Board shall take appropriate action that may include expulsion, suspension, detention, police contact and report, warning, and/or such other disciplinary action as may be warranted.

Gross Misconduct/Disobedience
The board of education defines gross disobedience or misconduct as any behavior, which is of such egregious (extreme) nature as to constitute, on its face, gross disobedience or misconduct. Gross disobedience or misconduct also is any conduct, behavior or activity as defined by the board of education in its policies, which causes, or may reasonably cause, school authorities to forecast substantial injury or disruption, or material interference with school activities or the rights of other students or school personnel. Gross disobedience may occur on school grounds, on a school bus or at a school function. It may also occur outside the school grounds provided, however, that a direct relationship exists between the conduct of the student and the school' educational function. It may also occur outside the school grounds provided, however, that a direct relationship exists between the conduct of the student and the school's educational function. Gross disobedience or misconduct may include, but is not limited to the following types of conduct and other conduct as may be designated by policy of the board of education:

- Insubordination to school personnel.
- Possession, use or distribution of, or any attempt to use or distribute an llegal or controlled substance, including alcohol, drugs, or look-a-like drugs
- Use of tobacco products on school grounds or at school functions
- Intimidation of, or an attempt to intimidate, school personnel or other students
- Fighting with or assaulting school personnel or students
- Intentional damage to destruction of or attempt to damage or destroy school property or property of school personnel or other students, or use of profane words or gestures
- Verbal abuse of school personnel or other students, or use of profane words or gestures
- Any endangering of the physical or psychological well-being of school personnel or other students by conduct or actions including improper release of a school fire alarm or tampering with fire extinguishers starting, or attempting to start, a fire on school property possession of, setting off, or attempting to set off explosive devices on school property possession, use or display of a dangerous weapon or any reasonable facsimile
- After appropriate interventions have been attempted to modify behavior, repeated incidents of misbehavior including repeated refusal to comply with school rules.

- Wearing a gang indicia and/or solicitation for gang membership to District 7 students
- Abuse of another student or an employee by unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct or communications of asexual nature which creates an intimidating, hostile or offensive educational environment
- Any other acts which directly or indirectly jeopardize the health, safety and welfare of school personnel or other students.
- Truancy, i.e., absence from school or classes without valid cause during the school day or portion thereof. No student, however, shall be subject to punitive action for chronic and habitual truancy, as that term is defined in the School Code, unless available support services have been provided to the student.

Harassment of Staff
It is the position of the board of education that members of the district staff, faculty, administration and board of education and their families should be free from vandalism, harassment and/or intimidation perpetrated on school property and also off school property when the vandalism, harassment and/or intimidation is in some way school-related. Students who are involved in such vandalism, harassment and/or intimidation or a district employee or board member or his/her property shall be subject to disciplinary action by the school, including the possibility of restitution, suspension and/or expulsion. Appropriate civil authorities may also be notified.

Sex Equity
It is the policy of the Board of Education to prohibit unlawful discrimination against students on the basis of sex in the provision of programs, activities, services or benefits and, insofar as reasonably possible, the School District guarantees to both sexes appropriate equal access to educational and extra-curricular programs and activities. The prohibition against discrimination on account of sex is also intended to bar sexual harassment in any form.

Harassment of Students by Students
Students should be free from vandalism, harassment, and/or intimidation perpetrated on school property or at school activities. While efforts will be made to help students resolve differences in positive, pro-social ways, students who are involved in such vandalism, harassment, and/or intimidation directed toward another student shall be subject to disciplinary action, including the possibility of restitution, suspension, and expulsion.

Harassment, Sexual
Students and employees should be free from sexual harassment in order to promote appropriate social interactions in the classroom. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors or any conduct of sexual nature such as

- Crude or suggestive remarks directed at an individual based on that individual's gender
- Sexual proposition advances
- Requesting sexual favors by threat
- Inappropriately touching another person

Sexual harassment occurs when such unreasonable conduct interferes with an individual's performance or creates an intimidating, hostile or offensive academic environment.

Furthermore, any student who feels that he/she or another student has been sexually harassed by another student should report such conduct immediately to a dean of students, counselor or social worker. These reports will be investigated with utmost urgency. All efforts will be made to respect the confidentiality of the student making the report.

Hats and Headwear
Students' hats, bandanas, caps, hooded sweatshirts cannot be worn in the building at any time unless special permission, in writing, is given by a dean of students. Special permission will be

granted on school sponsored special attire days or on the written order of a physician. Hats, bandanas, caps, hooded sweatshirts or other head wear being worn or carried in the building during the school day will be subject to confiscation.

ID Cards
Students are required to carry their ID cards at all times to show their cards and give their names when asked by school personnel or police. Failure to have an ID card may result in a detention. Students who fail to identify themselves correctly to school personnel will be disciplined for insubordination.
The ID card may serve as the following:

Library card
Bus boarding permit
Proof of current enrollment for District 7 activities
Activity ticket
Required identification for attendance at dances
Identification for free or reduced lunch
Purchasing Lunches
Internet use

The above listing is not meant to be all-inclusive. There may be other situations that will require the use of the school ID.

A student who loses or defaces his/her ID card will be required to purchase a replacement ID card in the Attendance Office for $5.00. The student is expected to pay this fee at the time of the purchase. If he/she does not have the $5.00 at the time, the fee will be added to his/her student obligation account and a diploma will not be issued until payment is made. Continued infractions of the ID policy will be considered acts of insubordination and dealt with through the progressive discipline system. Ids are school property and must be surrendered upon request.

Insubordination
Insubordination is defined as a refusal to comply with reasonable, established and well-defined school rules and regulations or refusal to obey reasonable directions or instructions of school personnel. We expect students to respect the authority of all adult personnel: teachers, aides, secretaries, custodians and cafeteria staff and to cooperate with their requests. The penalty for insubordination may range from after school detentions to suspensions.

Language (Inappropriate, Abusive Or Foul)
Inappropriate, abusive or foul language is never allowed in school. The penalty shall range from being reprimanded to being suspended. Foul language, swearing, etc., directed at a teacher, aide or other adult will result in a suspension from school

Off-Campus Activity
Off-campus activity is defined as a student activity, which occurs not on school district property, or at a school-sponsored activity. Any act committed by a student off campus, which disrupts the general welfare and safety of the student body or staff and the orderly operation of the school, may result in one of the following consequences:

- ✓ detentions
- ✓ out-of-school Suspensions
- ✓ recommendation for expulsion

Physical Threats and/or Intimidation
Physical threats and/or intimidation toward another student are prohibited. The penalty may range from detention to suspension from school depending on the severity of the infraction. Physical threats or assault upon a staff member or unprovoked physical assault upon another student will result in immediate suspension from school and a recommendation to the board of education for expulsion.

Racial, Ethnic, Sexual Slurs
Comments that demean or are generally considered to be offensive/derogatory to a particular sex, ethnic or cultural group can lead to disruptions in the school setting. Our goal is to provide the best possible school setting conducive to learning for all groups. Comments of this nature, either written or spoken, will not be tolerated.

Radios, CD Players, Tape recorders
Radios, CD players, tape players, Ipods etc. may not be used during normal school hours. Students bringing these items to school must store them in their lockers periods one through seven. Students carrying radios, CD players, tape players, etc., during the school day may have these items confiscated and will be subject to disciplinary actions. The school is not responsible for the loss or theft of these items.

Rights And Responsibilities-Electronics Signaling Devices
Possession and/or use of beepers or portable phones by a student on school property is prohibited unless authorized by local school officials. Cellular phones may be in the student's possession, however they must be kept off and out of sight during the regular school day unless: (a) The supervising teacher grants permission, (b) use of the device is provided in a student's IEP, or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals. Cell phones shall not be used for or associated with unlawful activities. All liabilities for loss or theft of cell phones rests with the student.
Pagers and beepers are not allowed on school grounds at any time. Pagers or beepers brought to school will be confiscated. Any use of a pager or beeper may result in a suspension and/or recommendation for expulsion.

Signs and Posters
Students must receive permission from the assistant principal before hanging any sign or poster in the halls or commons.

Skateboards and Rollerblades
Due to District 7's concern for the sensitivity to all students' needs and the common group interest of safety, skateboards are not permitted anywhere on campus at any time. Rollerblades may be stored in lockers but are not to be used on school grounds unless their use is part of a supervised physical education activity.

Smoking and Tobacco Products
The possession or use of tobacco products (including, but not limited to, cigars, cigarettes, snuff, chewing tobacco) by students is prohibited on school grounds, school buses, on any District 7 property, and on property adjacent to these areas (e.g. sidewalks, streets, neighboring property). This rule applies to students at any time when they are on school property, immediately before or after the school day, at all school functions, or at preparations for school activities whenever or wherever they are held. Students will be penalized if they leave campus between classes to use tobacco products.

Theft or Vandalism
Theft or vandalism to school property, the property of school personnel, or the property of other students is forbidden. The penalty will be suspension from school, restitution and possible referral to the appropriate civil authority.

Student Publications
Publications are under the auspices of a student's advisor and/or administration. Students are expected to follow acceptable guidelines, which do not infringe upon another individual's basic rights and integrity. The location of posters and distribution of publications are subject to the approval of the administration.

College Visitation Days
Junior and Senior level students will be allowed up to 3 college visitation days per year to investigate educational institutions, training programs, military service programs, diagonistic testing, or full-time employment opportunities. The following stipulations must be met:

The proper application form must be completed by the student, and approved by the Guidance Counselor, the principal, and the student's parent/guardian at least 2 days prior to the visitation.
The student must inform the teachers the day before the visitation to obtain homework assignments.
The student must make up all work within 2 days after the visitation day.
The student must bring back and present to the Guidance Counselor a letter written on appropriate letter head, signature, and phone number of the establishment which was visited.
College visitation days count as an excused absence.

Student Activities

Midland High School offers a variety of athletic and co-curricular activities. Those opportunities are:

Athletic	**Co-Curricular**
Baseball	FFA
Boys Basketball	FCLA
Football	History Club
Girls Basketball	Jazz Band
Boys & Girls Golf	Junior Class Activities
Softball	Midland Dance Team
Volleyball	National Honor Society
Cheerleading	Newspaper
	Pack Attack
	RIVERS
	Science Club
	Spanish Club
	Student Council
	TEAMS
	Scholastic Team
	Yearbook

Midland School Loyalty Song

Midland High School we're loyal to you.
Midland High School we'll always be true.
We take our stand we're the best in the land.
We're Timberwolves for all to see.
With pride and honor we'll play the game
In fairness you'll be sure to agree.
We hold in high esteem the silver black and green.
We are the wolves of Midland High.

School Colors: Green, Silver, and Black
School Nickname: Timberwolves

CO-CURRICULAR HANDBOOK

MIDLAND HIGH SCHOOL DISTRICT #7

ATHLETIC DEPARTMENT

AVAILABLE SPORTS

FALL SPORTS	FOOTBALL BOYS/GIRLS GOLF VOLLEYBALL CROSS COUNTRY FOOTBALL FOOTBALL CHEERLEADING
WINTER SPORTS	BOYS BASKETBALL BASKETBALL CHEERLEADING GIRLS BASKETBALL
SPRING SPORTS	BOYS TRACK GIRLS TRACK GIRLS SOFTBALL BASEBALL

DISTRICT #7 CO-CURRICULAR PHILOSOPHY
The CUSD #7 Board of Education believes that student activities at school are a vital part of the total educational program and should be used as means for developing wholesome attitudes and good human relations - as well as knowledge and skills. The board believes that school citizenship, as reflected in student activities, is a measure of the achievement of important school goals. The board recognizes that the greatest values to be derived from both curricular and co-curricular student activities occur when such activities are developed and encouraged with involvement of the student body, interested members in the community, and school staff.

TRI COUNTY CONFERENCE
Midland High School is a member of the Tri County Conference. The Tri County Conference has a rich history in tradition. The conference is responsible for establishing guidelines for all sports in addition to the IHSA guidelines. The guidelines are monitored by the member schools and are always based on “what is best for the student.”

Member Schools
Washburn (Lowpoint-W.)
Granville (Putnam County)
Henry (H.-Senachwine)
Ottawa (Marquette)

Peoria (P.-Christian)
Peru (St. Bede)
Roanoke (R.-Benson)
Depue (Depue)
Streator (Streator-Woodland)
Varna (Midland)

INTRODUCTION TO OUR ATHLETIC/CO-CURRICULAR HANDBOOK

It is the intent of this handbook to provide information regarding competitive and performing co-curricular activities at Midland High School. We ask that you and your parents review this handbook carefully and keep this handbook throughout your participation as a Midland High School Athlete.

When you are part of any athletic or co-curricular activity that is competing or performing you are a representative of Midland High School. You are expected to show mature and appropriate behavior. We need quality students to have a quality program. Quality students are good winners as well as good losers, and they display good sportsmanship at all times.

The staff and administration welcome you to Midland High School. We will assist you in any way necessary. Good luck and enjoy your participation at MHS. The provisions of this handbook are not to be considered as irrevocable contractual commitments between the school and the student. Rather, the provisions reflect the current status of the rules, practices and procedures as currently practice and are subject to change.

ATHLETIC/CO-CURRICULAR PREAMBLE

Co-curricular activities are privileges extended by the district to students who wish to participate and who agree to comply with the rules and regulations established in the particular activity. Compliance allows for ongoing participation in the particular activity. The failure to comply with the rules and regulations shall result in appropriate sanctions listed in this handbook.

Because these activities are regarded as privileges and not property interest of the students, only those procedural and substantiated considerations as provided for within this handbook shall be afforded the students when a disciplinary sanction must be considered.

Students must have full-time status at Midland High School, in addition to meeting any other eligibility requirements in order to participate in extracurricular activities.

STANDARDS OF SPORTSMANSHIP/CITIZENSHIP

Whenever a member of a school athletic team is not living up to the highest standards of sportsmanship and citizenship, or is regarded as a detriment to the best interest of his or her squad, the athlete is subject to suspension or expulsion from the squad, subject to the approval of the principal, athletic director, and the head coach. This includes:

1. Use of excessive profanity, as a spectator or participant, on or off the field.
2. Derogatory action toward officials or public.
3. Inappropriate behavior going to or returning from athletic events.
4. Repeated truancy from school.
5. Destruction or loss of school equipment or property (each athlete is responsible for the care of his/her equipment and shall be held accountable for its return upon the completion of the season).
6. Any behavior or conduct, either in or out of school, that is detrimental to the reputation of Midland High school.

CO-CURRICULAR CODE OF CONDUCT

You have made a decision to become a part of the Midland High School Unit #7 Athletic Program. This program consists of all athletics (boys and girls), cheerleaders, band, and dance squad. By your choice, you have signified a desire to become part of a unique organization that is built around strong self-discipline and a united group effort.

To achieve the excellence that you strive for, you must set yourself apart from other people who maintain certain social standards that are unacceptable to maintaining excellence in athletics. You must sacrifice certain social standards that may be accepted by your peers and conform to much stricter standards.

In order to help you set these standards and maintain the desired levels of physical fitness necessary for competition, the following policies have been developed.

Participation in athletics means more than competition between two individuals or teams representing different high schools. It teaches fair play and sportsmanship, understanding and appreciation of teamwork, competition, and the fact that quitting means failure while hard work means success. Participation in athletics is a privilege that should only be accepted by a student who is totally committed to being an athlete year round. With these goals in mind, this guide has been formulated for the use of all concerned. The conduct of an athlete is closely observed, and should be above reproach in all of the following areas:

On the Field

The true athlete will give 100% at all times when on the field. An athlete has complete control of self at all times. An athlete realizes that profanity is a sign of weakness rather than strength and will refrain from its use. Although winning is a most important goal that one hopes to realize, an athlete must learn the fact that losing is part of the game and that an athlete is always courteous to congratulate his/her opponent on a well-played game after the contest.

Officials in a game are there for a purpose, to assure that both teams will receive a fair deal. Officials do not lose a game for you. All dealings with the officials should be done by either the coach or designated captain and should be carried out with total respect for the purpose of clarification or interpretation of a ruling. Any behavior that is contrary to this is a direct reflection on the school, team, and coaches. Derogatory action toward officials will not be tolerated. Minor violations will result in removal from the contest.

In the Classroom

Behavior and appearance in school are of great importance to the athlete. Athletes should be leaders and set the best possible example for their fellow students: The athlete should:

1. Be neat and well groomed at all times.
2. Speak with respect to all students and faculty.

The true athlete realizes that he/she will have great influence over many fellow students in the school. An athlete will use this influence to set a good example and work toward the betterment of this school. The good athlete is a good student. An athlete plans their time and energy so as to succeed both on the field and in the classroom. An athlete must:

1. Be enrolled in at least twenty credit hours of academic classes.
2. Be passing all courses (see academic eligibility).
3. Attend classes regularly, making provisions for the make-up work in advance if a class must be missed.

Respect
In addition to making satisfactory grades, the athlete should give respectful attention to all classroom activity and show respect for students and faculty at all times. Horseplay and fooling around in the classroom and halls does not constitute behavior approved in the Midland High School athletic program. If conduct of this nature is repeated and cannot be corrected, the athletic may lose the privilege of squad participation.

Attendance
The Midland High School athlete should strive for a fine attendance record. An athlete should under no circumstances be truant from either school or class. If athletes must leave school, they should follow the accepted procedure for being excused from the office. When an athlete is suspended from school he/she misses valuable practice time and thus must miss or be ill prepared for a contest. Student-athletes who have been suspended from school shall not be allowed to practice or participate in any athletic event during the time of suspension.

In order for a student to participate in a scheduled co-curricular practice or activity on a school afternoon, evening, or weekend, (or to participate in a competition) then he/she must be in attendance at school by 10:30 a.m. - if the absence was due to an illness. The only exception will be with administrative approval for appointments or special emergencies. Prearranged absences such as medical appointments, college visits, funerals and emergencies are exempted from the aforementioned policy.

CO-CURRICULAR RULES AND REGULATIONS

Co-Curricular Eligibility
In order to compete in sports/activities a student must:

1. Have a current physical on file with the athletic director.
2. Must have completed an agreement to participate form.
3. Must have completed an insurance waiver form.
4. Must have completed a medical authorization form.
5. Be enrolled at Midland High School full time.
6. Live within the district boundaries.
7. Have not reached your 20th birthday before the 1st day of practice for your sport.
8. Have not been enrolled in high school for more than 8 semesters.

Academic Eligibility Guidelines
Weekly Eligibility and Academic Probation
Academic eligibility for IHSA-sponsored activities requires that a student be passing all courses on a cumulative week-by-week basis during each semester. Each Friday, teachers will turn in to the office a list of all students who have a failing grade in any course, cumulative to the beginning of the semester. In addition, all athletes must be in compliance with IHSA regulations.

Any student in an IHSA sponsored activity failing one course will be placed on “academic probation” for a maximum of three weeks. The student’s grade must return to passing within the three-week time frame or that student is ineligible each week until the grade returns to passing. The student will remain ineligible each full week until all grades return to passing. Once all grades return to passing, the student’s eligibility will be reinstated beginning the following week (Sunday through Saturday). Any student who fails two or more classes is automatically ineligible for the following week.

Academic eligibility is also based on having done passing work on a semester basis. A student (except first semester ninth graders) must have earned 20 hours of academic credit the previous semester. This is equivalent to passing four classes the previous semester. Academic credit will include credits in chorus, band, and driver education. Physical education credit will not be counted as academic credit.

Once an athlete is ineligible during a semester, there will be a minimum one-week suspension from game participation. If an athlete has not been ineligible during the semester but receives a failing grade for that semester, there will be a minimum one-week suspension from game participation.

During a period of academic suspension, the student may practice with the team, but may not dress or perform in the activity.

Section A – Training Regulations
It should be noted that the following rules in are effect year around.

The following are considered training violations:

1. Sale, purchase, possession, or use of alcohol or drugs or look-alike drugs (except as prescribed by a physician) or drug paraphernalia. (This includes attending a party in which drinking or drugs are being used unless the individual leaves immediately)
2. Possession or use of tobacco or tobacco products.
3. An arrest for vandalism, theft, or the possession of stolen articles.
4. Each coach or sponsor has the prerogative to establish additional rules pertaining to the activity being supervised. These rules may include attendance at practices, curfew, dress, and general conduct of participants during practices, contests, trips, etc. Rules set by the individual coach or sponsor must be in writing and approved by the Principal and Athletic Director and communicated to the student participants before the activity begins.
5. All participants will conduct themselves properly. Participants will abide by all policies in the student handbook. Daily attendance at school and regular class attendance is expected.
6. Students suspended from school by the Dean's Office will not be allowed to participate in activities or athletics while they are on suspension.

Section B - Procedures
Athletics require that young people be in top condition physically, mentally, emotionally, and socially to do their best and avoid serious injury. Training regulations in regard to alcohol, tobacco, theft, and drugs (or look-alike drugs) are in effect year around. All student athletes will be governed by these regulations. Violations will be determined as evidence or proof as presented by any law enforcement officials, members of the faculty, staff, coaches, sponsors, or administration and reported to the athletic director in writing. Students found to be in violation of training rules pertaining to the sale, purchase, possession, or use of alcohol or drugs or look-alike drugs (except as prescribed by a physician) or drug paraphernalia. (This includes attending a party in which drinking or drugs are being used unless the individual leaves immediately) may reduce their sanction to 1/6th of the season if the student enrolls in and completes a community-based substance abuse program approved by the principal. Parents will be strongly encouraged to attend. In addition, the student will be required to sign a contract promising not to violate the substance abuse policy while a student at Midland High School. Parents will be responsible for the scheduling of the aforementioned treatment program. In addition, the reduction policy will only be applied to the first offense.

The following procedures are in effect for student-athlete suspensions for training rule violations:

1. All reports of violations are made to the athletic director.
2. The Athletic Director will contact the parents, student, and coach to inform them of the violations and procedures to be followed.
3. The Athletic Director will determine the course of action. The student and his/her parents are notified of the decision immediately.
4. Any student who violates the training rules and/or does not satisfactorily complete the season of activity, may not be eligible for any awards or special recognition given for participation in the activity.

5. Penalties will be applied towards the current activity in which they are participating. If the student is not participating in an activity, it will be applied towards their next activity of participation. Any further student violations will be sanctioned as stipulated in this handbook.

Section C – Penalties
Consequences for infractions by athletes or co-curricular participants are determined by the following guidelines:

First Offense
Suspension from the actual competition and/or performance aspects of the program for thirty three percent (33%) of the scheduled season.

Second Offense
Suspended from all athletics and activities for one calendar year.

Third Offense
Suspended from all athletics and activities for the remainder of their high school career. After one calendar, the student may appeal to the Athletic Council.

Section D – Clarifications
Athlete: Once a student participates in the sport or activity he/she is considered an athlete even when not participating in subsequent seasons.
Season: A "season" means a total of one entire sports season. For example, if a student-athlete were suspended for a second violation for the second half of basketball season and also played baseball, he would be suspended for the first half of baseball as well. Students will NOT be allowed to go out for a sport to complete a suspension without completing the entire season.

Section E – Appeal Procedure - Athletic Council
The appeal procedure of a high school participant is sequential. The first appeal is to the Athletic Council. The Athletic Council will be comprised of 1 out of season coach, a teacher, and the Athletic Director. The purpose of the Athletic Council is to review all infractions pertaining to eligibility, training, and the general welfare of the athletic program. The council will make the recommendations to the principal. If the participant is not satisfied with the council's decision, he/she may appeal to the principal. The Principal's decision will be considered final.

TRANSPORTATION POLICY
Please be aware of the policies concerning transportation to and from Midland High School competitions.

1. Midland High School provides transportation to and from all school sponsored contests. All students are required to use school transportation. Students may not participate in an away contest if they drive themselves to the event or if they use alternate transportation without permission from the coach/ sponsor.
2. In certain circumstances, parents may need to drive their own children to or from a contest. Coaches/sponsors need written notification.
3. **Under no circumstances are students allowed to ride with anyone other than parents from a contest unless parents provide written or oral permission. Coaches may reserve the right for players to ride home with a team.**

MIDLAND HIGH SCHOOL AWARDS AND BANQUETS
The Midland High School Booster Club will conduct three separate awards banquets. Fall, Winter and Spring banquets will be held at Midland High School. In addition the River Valley Falcons Booster Club will conduct an awards banquet for football following the season.

GENERAL INFORMATION

1. No awards will be issued until the athlete has turned in all equipment.
2. All participants must have conformed to the state, conference, and school rules of eligibility.
3. All awards must be recommended by the coach and must fulfill the regulations, general policies, and specific sport regulations.
4. All athletes must have displayed to opponents, officials, and teammates at all times the type of sportsmanship expected by the school and the IHSA.
5. All athletes must have conformed to the rules of training as established by the board of Education and the athletic department.
6. If a participant has been injured and cannot complete the season he/she shall be eligible for an award upon the recommendation of the coach and the athletic department.
7. The awards night banquet is the final part of all sports seasons and the athlete needs to attend to complete the season and receive the awards. If the athlete is not able to attend the awards presentation due to extreme circumstances, communication with the coach is necessary, and the awards may be given to that student athlete at a later time.
8. All athletes attending the awards night banquet should be mentioned with commentary at the coach's discretion, athletes not in attendance will be mentioned with no commentary.
9. The athletic director will procure special awards. Necessary information should be provided to the athletic director as soon as possible. The athletic director as per coaches' request will also disperse other awards such as numerals, letters, and pins.
10. The athletic director will maintain cumulative records of awards received by all student athletes of the Midland Unit School District.

High School awards Specifications:

Varsity:	Midland High School Letter and Certificate Swiss inserts Senior award plaques
Junior Varsity and Freshman	Certificate of Participation

EQUIPMENT

The student is responsible for each item issued to him/her. Lost or stolen equipment must be paid for at the replacement cost. The student will not be allowed to participate in a subsequent activity or be allowed to receive his/her awards, grades, or diploma until the equipment record has been cleared.

If you are found to have unauthorized equipment, it will be taken away from you and disciplinary action may be taken.

Please do not abuse your equipment. Considerable money is expended to supply the best: treat it with respect. Wear it ONLY at Midland High School activities or practices unless approved by the coach/sponsor.

Student Services

Guidance Counseling

The counselor is the student's primary support and contact person as the student works toward graduation. The counselor traditionally assists students with academic course planning and selection. However, counselors also provide a full range of developmental guidance including career and vocational planning, college advisement, testing and test interpretation, personal and interpersonal counseling, problem-solving support, reviewing study skills, and referral to school and community resources. Students and parents are encouraged to make contacts with their counselors to establish a close working relationship. Each student meets with his/her counselor at

least twice a year, although most see their counselors more often. Students are exposed to a wide variety of career and college information through small group and Individual Career Planning meetings. Each senior has individual senior appointments early in the school year to discuss graduation requirements and post secondary plans.

Medical Information
It is a violation of Illinois State School Code for any student to possess, use or transfer any prescription or nonprescription drug at any time while on school property. Any medications that must be consumed by the student will be administered by the school secretary after the proper procedures have been followed and permission forms have been signed. This policy includes but is not limited to Aspirin, Tylenol, Midol, prescription medications, etc. Students who may have life-threatening medical conditions requiring the self-administration of medications (for example, an asthmatic who must carry an inhaler) must complete the self-administration of medications forms required by District 7 and follow the procedures prescribed by the school secretary.

School Social Work Services
The school social worker provides individual and small group counseling, consultation to parents and teachers, assessment of student needs, and referral to community resources. Students may request to see the social worker themselves or they may be referred to the social worker by their counselor, deans, or other staff.

School Psychologist Services
The school psychologist provides a wide range of student assessment, individual and small group counseling, and consultation to parents and teachers. Students may be referred to the school psychologist by other school staff.

Special Education Services
A full range of special education services are available to meet the needs of qualifying students. A multi-disciplinary team of school professionals, parents/guardian, and the student meet to determine student needs, the goals that will help meet those needs, and the special education services that will best meet those goals. Progress toward these goals is monitored annually. The student's counselor should be contacted if a parent believes that a student might benefit from special education services.

Student Intervention Team
The Student Intervention Team is an attempt to intervene with students who for a variety of reasons appear to be experiencing difficulties in achieving success in school. The student intervention team consists of the Principal, Guidance Counselor, School Social Worker, regular education teacher, and special education teacher. The guidance counselor, a teacher, or parent can bring a student to the student intervention team. In addition, the objective of the team is to provide a system of early identification and intervention for students who are at risk of failure in school. The team works together to develop interventions aimed at giving the identified students opportunities to succeed. The Guidance counselor determines when a student is brought to the Student Intervention Team.

Athletic Drug Testing Program

Midland C.U.S.D. # 7
Drug Testing Program

I. Mission Statement

Recognizing that observed and suspected use of alcohol and illicit drugs by Midland C.U.S.D. #7 students is increasing, a program of deterrence will be instituted as a pro-active approach to a truly drug-free school. Likewise, through participation in athletics and the Illinois High School Association state series, students using illegal drugs pose a threat to their own health and safety, as well as to that of other students. The purpose of this program is threefold: (1) To provide for the health and safety of all student athletes; (2) to undermine the effects of peer pressure by providing a legitimate reason for student athletes to refuse to use illegal drugs; and (3) to encourage student athletes who use drugs to participate in drug treatment programs. The policy is non-punitive. It is designed to create a safe, drug free, environment for student athletes and to assist them in getting help when needed.

For the purpose of this program, the phrase "student athlete" will be referred to as student participant and shall include all sponsored individuals or teams that compete against other individual or teams on an interscholastic basis. This program shall include, but not be limited to, all competitive athletic teams at Midland C.U.S.D. #7, the cheerleading and cheer/dance squads, and the scholastic bowl team.

II. Definitions

Student Participant- All students to whom this program applies by virtue of trying out for or joining a team.

Sport Season- Fall, Winter, and Spring seasons begin on the first day of practice allowed by the I.H.S.A./I.E.S.A. and end when the team has completed its season. This policy will be in affect 24 hours a day, 7 days a week.

Calendar Year- A 12-month period from the date of occurrence.

Illegal Drugs- All alcoholic liquor (as defined in 235 ILCS 5/1-3.05), all controlled substances under the Controlled Substance Act (720 ILCS 570/100T0682) except when prescribed by a licensed physician, and cannabis under the Cannabis Control Act (720 ILCS 550/1T05580/19).

Self Referral – Self-referral is the process by which an extracurricular participant comes forward voluntarily, seeking help for a problem with an illegal drug, alcohol, or tobacco. This is done before a violation of the Midland High School Athletic Code has been verified by notifying staff or administration.

Testing Organization - Perry Memorial Hospital has been selected to conduct the random drug-testing program and all required testing activities and/or tasks.

III. Drug Education Program

Beginning with the Midland C.U.S.D. #7 2006-2007 school year, all programs concerned will adhere to the following policy. Coaches will be responsible to report to the athletic director concerning the implementation of these policies.

A. Every sport season must have a preseason meeting with parents and student participants to cover expectations of the coach and the student participant. Drug enforcement policy and regulations will be covered and a contract will be signed at this meeting or prior to the beginning of the current sports season.

B. Every participating program is required to have a minimum of one drug education meeting per season.

IV. Procedures for Student Participants

Consent: Each student wishing to participate in any interscholastic program, as outlined by this policy, and the student participant's custodial parent or legal guardian shall consent in writing to drug testing pursuant to the District's drug testing policy. Written consent shall be on the form attached to this policy. No student participant shall be allowed to participate in any interscholastic program without such consent. All students consenting to the policy shall remain in the testing pool for one calendar year. Upon expiration of one calendar year the student-athlete will be required to sign an additional consent form.

Selection: All student participants will be awarded a number and will be randomly selected on a lottery basis. Any student selected will have his/her number placed back into the pool after each test and will be eligible for the next random sampling. A minimum of 5% of the testing pool will be selected per testing date. A minimum of 8 dates will be scheduled throughout the school year and will not follow any recognizable pattern.

V. Testing Procedures

All test samples will be aggregated at the high school during the school day. All dates will be confidential. Only the building principal and the testing company will know the dates.

Representatives from Perry Memorial Hospital will complete testing. The school will not be involved in the collection or handling of any samples, but will serve only in a supervisory capacity, selecting and identifying students, reporting results to parents, and providing intervention for those who test positive. The testing area will be quarantined and secured. School personnel will ensure the security of the testing area by providing adequate supervision and locking appropriate doors.

Upon being selected, student participants will be required to provide a urine sample and will be given as much privacy as possible in the obtaining of the sample. The student participant must abide by the rules and regulations of the Perry Memorial Hospital representative. A Chain of Custody form will be provided by the hospital representative that meets the criteria of this policy and that of the testing laboratory. Midland C.U.S.D. #7 will pay the cost of this urine-screening test. Any student participant, who refuses to submit to a urine-screening test, once selected, will be considered in violation of this policy and will be subject to the actions specified in this policy for "violations." Once

selected, an indication by the student participant that he/she cannot pass the urine-screening test does not fall under the forthright clause of the athletic handbook, but is subject to the actions of the violations in its entirety.

All samples which result in a positive finding will undergo additional tests to provide added reliability. Student participants who are taking any over-the-counter or prescription medications which may contribute to a "positive" test result, will provide a copy of the prescription or a doctor's verification to either the school official or lab representative. The student and his/her parents or guardians may submit any additional information challenging the positive test result. Requesting that a certified laboratory, at their expense, test the specimen again may also challenge the results. Student participants who refuse to provide verification and test positive will be subject to the actions specified in this policy for "violations."

Those student participants who test positive shall be referred to the building principal, who will in turn call for a conference with the student participant and his/her custodial parent or legal guardian. Any student who tests positive will be considered in violation of this policy and will be subject to the actions specified in this policy for "violation."

VI. Self-Referral

Any extracurricular participant who has used or is using any prohibited substance may self-report before being selected for random testing. Such extracurricular participants will not be subject to discipline under the Midland High School Co-curricular Code but must enroll in a licensed substance abuse treatment program. They may also submit to a follow-up test upon completion of the treatment program and to random testing for the rest of the school year. If the extracurricular participant's follow-up test is positive, the extracurricular participant will be ineligible to participate in extracurricular activities for the remainder of the season or duration of the activity. Failure to submit to random testing or successfully complete the licensed substance abuse treatment program will also result in the extracurricular participant being ineligible for the remainder of the season or duration of the activity.

VII. Withdrawal of Consent

Consent for random drug and alcohol testing may be withdrawn by:

1) An extracurricular participant who fails to make the team/activity under tryout procedure outline.

2) An extracurricular participant who voluntarily withdraws from participation in an extracurricular activity.

3) An extracurricular participant in his/her senior year who will not be participating in any additional qualified extracurricular activities for the remainder of his/her high school career.

4) Withdrawal of consent must be sent to the principal or designee who will verify student no longer participates in any qualified extracurricular activities.

Should a withdrawn extracurricular participant elect to resume participation in an extracurricular activity, he/she will be required to be tested on the next scheduled test date after the signed consent form is returned and prior to tryout or participation in the extracurricular activity. All withdrawal consent forms must be signed by the student and parent.

VIII. Violation of Drug/Alcohol Policy
Any student participant who uses illegal drugs, is guilty of sale, distribution, or possession of illegal drugs, drug paraphernalia, or look a-like drugs, or is on the premises where known underage drinking and/or drug use is occurring is considered in violation of this policy.

A. On the first infraction, in order to maintain/regain eligibility, the student participant must:

1. Have a conference with the Head Coach or Sponsor of that activity or the next sport season in which he/she participate.

2. Miss 33% of scheduled contests as listed by activity.

3. Agree to enter into, complete, and maintain eligibility in a substance abuse program at a recognized institution. All costs associated with the evaluation, including counseling and/or subsequent treatment programs will be the responsibility of the student participant and/or the parents or legal guardian. The school shall assume no financial responsibility for any portion of the evaluation, diagnosis, or treatment. **Students completing the program** may reduce their sanction to 1/6th of the season.

4. Student participant must complete the sport season where the repercussion is being served in order for it to be countable.

B. On the second infraction, in order to maintain/regain eligibility, the student participant must:

1. Be dismissed from all athletics and activities for one calendar year from the date of infraction.

C. On the third infraction:

1. Suspended from all athletics and activities for the remainder of their high school career. After one calendar year, the student may appeal to the Athletic Council.

IX. Noncompliance
If a student or his/her parents(s)/guardian(s) refuse to sign the consent form, the student will not be permitted to try out for or participate in the extracurricular activity until consent is given.

If an extracurricular participant refuses to be tested or does not complete the test as instructed, he/she will be ineligible to participate in extracurricular activities until the next scheduled test date, at which time he/she will automatically be tested.

X. Confidentiality
The results of any test administered under the terms of this policy shall be kept confidential and disclosed only to the extracurricular participant, his/her parent(s)/guardian(s), and school officials designated by the High School Principal.

The results of the testing shall not be used as a basis for any disciplinary action other than disqualification from participation in extracurricular activities. Test results will not be turned over to any law enforcement authorities.

The test results will not be part of the extracurricular participant's permanent school record, but will be kept in a separate, secure file in the High School Principal's Office. The results of testing, negative or positive, will be kept until the student has transferred, graduated, or permanently withdrawn from the District. Upon transfer, graduation, or permanent withdrawal, all test results and related records will be destroyed.

The parent(s)/guardian(s) may request the test results be forwarded to another licensed substance abuse treatment program.

Under this drug testing program no staff, coach, or sponsor shall divulge any information to anyone about a particular student or disposition of the student involved, unless ordered by a court of competent jurisdiction.

XI. Non-Punitive Nature of Policy
No student participant shall be penalized academically for testing positive for illegal drugs. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the District shall not solicit. In the event of service of any such subpoena or legal process, the student's custodial parent or legal guardian will be notified in writing in a language that they understand at least 72 hours before response is made by the District.

XII. Parental Request for Voluntary Participation
Any parent may request that a non-athlete participate in the program. To request placement within the program parents must sign a waiver of consent for the aforementioned placement.